





**THE CITY OF DAYTONA BEACH
SPECIAL MEETING OF THE CITY COMMISSION
APRIL 28, 2020
CITY COMMISSION CHAMBERS
5:30 PM**

AGENDA

Website Address - www.codb.us (City Clerk)

NOTICE- Pursuant to Section 286.0105, Florida Statutes, if any person decides to appeal any decision made by the City Commission at this public meeting, such person will need a record of the proceedings and, for that purpose, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The city does not prepare or provide such a record.

	<p>For special accommodations, please notify the City Clerk's Office at least 72 hours in advance. (386) 671-8020</p>		<p>Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained from the City Clerk's Office.</p>
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In accordance with the Americans with Disabilities Act (ADA), persons with a disability needing a special accommodation to participate in the City Commission meeting should contact the City Clerk's Office, 301 S. Ridgewood Ave, Room 210, Daytona Beach, FL 32114, Telephone: (386) 671-8023, Email: clerk@codb.us not later than 72 hours prior to the proceedings. If you are hearing or voice impaired contact the relay operator at 1-800-955-9771.

- 1. ROLL CALL.**
- 2. RESOLUTION extending the Local State of Emergency**

3. CITIZENS.

3.A. [EMERGENCY PROCEDURES - PUBLIC COMMENTS TO THE CITY COMMISSION](#)

During this time of extraordinary circumstances dealing with the Declared Emergency associated with COVID-19, the City is temporarily transitioning to online public participation comments for City Commission meetings consistent with the goals of the Governor's Executive Order 20-91, Essential Services and Activities during the COVID-19 Emergency. In lieu of in-person public participation, the City is providing an online Public Comment form prior to each City Commission meeting for submission to the Commission by members of the public that still desire to make comments. Below is a link to the online Public Comment form. Please follow the directions on the form to ensure submission.

All Public Comment form submissions completed and properly emailed to the City within the timeline outlined below will be provided to City Commission members for their review and consideration prior to the meeting and will be included in the official meeting records held by the City Clerk, City of Daytona Beach. The Public Comment form will be accessible and may be submitted until the end of the City Commission meeting. Public Comment forms submitted before to 5 p.m. on the day prior to the meeting will be provided to the Commission before the meeting. Any Public Comment forms submitted after 5 p.m. on the day prior to the meeting will be provided to Commission after the meeting. Public Comment forms may be found at the following online Public Participation Link: <https://www.codb.us/comments> If you have issues with accessing, completing, or submitting the online Public Comment form please contact: comments@codb.us or 386-671-8023 to leave a message and someone will return your call.

Although persons are strongly encouraged to submit Public Comment forms online, persons may also visit City Hall during the Commission meeting and present written comments on forms provided by the City. The lobby area of City Hall will be equipped with a drop-off box for written comment forms. Written comment forms on any specific item to be voted on by the Commission will be distributed to the Commission prior to the vote being taken. All other written comment forms will be distributed to the City Commission after the meeting. Persons may view the Commission meeting from monitors in the lobby area of City Hall, however, no more than 10 persons inclusive of any necessary City Staff will be allowed in the City Hall lobby at any one time. All persons must comply with social distancing requirements while at City Hall, such as by remaining at least 6 feet apart. Use of facial masks is encouraged.

4. CONSENT AGENDA.

PLEASE NOTE: ITEMS PULLED FROM THE CONSENT AGENDA MAY BE REMOVED FROM CONSIDERATION BY THE CITY COMMISSION AND CONTINUED FOR TWO (2) WEEKS UNTIL THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING. (ONLY MEMBERS OF THE CITY COMMISSION MAY REMOVE ITEMS FROM THE AGENDA).

4.A. [Finance Department - Allocation of Bike Week Sponsorship Funds \(pp. 7-8\)](#)

Resolution authorizing payment in the amount of:

\$500 to the Jewish Federation of Volusia and Flagler Counties for the Jerry Dolinger Food Bank from the Bike Week Sponsorship Funds of Commissioner Ruth Trager.

Recommendation: Finance Director recommends adoption of the Resolution.

5. ADMINISTRATIVE ITEMS.

5.A. [Finance Department - Water and Sewer Utility System Bank Loan, Series 2020 \(pp. 9-11\)](#)

Ordinance on first reading authorizing the issuance of new Series 2020 debt secured by water and sewer utility system revenues in an amount not to exceed \$37,000,000.00 in order to refund the Series 2012 Utility System Refunding and Improvement Revenue Bonds (“2012 bonds”).

The State of Florida allows for debt to be approved by resolution; it is a City requirement that debt be approved by ordinance under Section 46-92 of the City’s Code of Ordinances. The proceeds of the new Series 2020 debt will be used to refund the 2012 bonds and any excess savings, reserves or new funds will be used for acquisition of system improvements and equipment for the water and wastewater utility system and plants. The current low interest rate market makes the refunding of the 2012 bonds attractive. The Finance Department utilized the services of Public Financial Management Inc (PFM), the City’s financial advisor, to solicit financing proposals from banks and financial institutions. A preliminary review of one of the offers received by the City makes the refunding feasible with an estimated positive savings of over \$1,200,000.00 in present value savings. Bryant Miller Olive (BMO), the City’s bond counsel, will review the proposals and is responsible for preparation of the final loan documents. The proposing bank will engage its attorney and staff to draft the bank loan documents and provide the final rates after the first reading of this ordinance. Once

this information is received and reviewed, a recommendation of the supplemental details of the bank loan and other covenants and provision will be presented for Commission action.

The FY2019-2020 adopted budget for the Water and Sewer Utility Fund has funding for the 2012 bonds' debt service payment which will be used to cover the estimated first year's debt service payment of the new Series 2020 debt.

Patricia Bliss, Chief Financial Officer, to report.

Recommendation: Chief Financial Officer recommends passing the Ordinance on first reading.

Action: Motion to pass Ordinance on first reading.

Note: If passed, Public Hearing, May 20, 2020.

5.B. [Finance Department - Capital Improvement Revenue Bank Loan Series 2020 \(pp. 12-14\)](#)

Ordinance on first reading authorizing the issuance of new Series 2020 debt secured by pledged tax increment revenues of the Main Street CRA area in an amount not to exceed \$26,000,000.00 in order to refund the Series 2011A Capital Improvement Revenues Bonds ("2011A bonds").

The State of Florida allows for debt to be approved by resolution; it is a City requirement that debt be approved by ordinance under Section 46-92 of the City's Code of Ordinances. The proceeds of the new Series 2020 debt will be used to refund the 2011A bonds and any excess savings, reserves or new funds will be used for acquisition, construction and improvements within the Main Street CRA area. The current low interest rate market makes the refunding of the 2011A bonds attractive. The Finance Department utilized the services of Public Financial Management Inc (PFM), the City's financial advisor, to solicit financing proposals from banks and financial institutions. A preliminary review of one of the offers received by the City makes the refunding feasible with an estimated positive savings of over \$2,000,000.00 in present value savings. Bryant Miller Olive (BMO), the City's bond counsel, will review the proposals and is responsible for preparation of the final loan documents. The proposing bank will engage its attorney and staff to draft the bank loan documents and provide the final rates after the first reading of this ordinance. Once this information is received and reviewed, a recommendation of the supplemental details of the bank loan and other covenants and provision will be presented for Commission action.

The FY2019-2020 adopted budget for the Main Street CRA Fund has funding for the 2011A bonds' debt service payment which will be used to cover the estimated first year's debt service payment of the new Series 2020 debt.

Patricia Bliss, Chief Financial Officer, to report.

Recommendation: Chief Financial Officer recommends passing Ordinance on first reading.

Action: Motion to pass Ordinance on first reading.

Note: If passed, Public Hearing, May 20, 2020.

6. ADJOURNMENT.