



**THE CITY OF DAYTONA BEACH
BUSINESS MEETING OF THE COMMUNITY REDEVELOPMENT AGENCY
(CRA)
MAY 20, 2020
CITY COMMISSION CHAMBERS
6:00 PM**

AGENDA

Website Address - www.codb.us (City Clerk)

NOTICE- Pursuant to Section 286.0105, Florida Statutes, if any person decides to appeal any decision made by the Community Redevelopment Agency at this public meeting, such person will need a record of the proceedings and, for that purpose, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The city does not prepare or provide such a record.



For special accommodations, please notify the City Clerk's Office at least 72 hours in advance. (386) 671-8020



Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained from the City Clerk's Office.

In accordance with the Americans with Disabilities Act (ADA), persons with a disability needing a special accommodation to participate in the City Redevelopment Agency meeting should contact the City Clerk's Office, 301 S. Ridgewood Ave, Room 210, Daytona Beach, FL 32114, Telephone: (386) 671-8023, Email: clerk@codb.us not later than 72 hours prior to

the proceedings. If you are hearing or voice impaired contact the relay operator at 1-800-955-9771.

1. **ROLL CALL.**
2. **INVOCATION.**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG.**
4. **APPROVAL OF MINUTES.**

4.A. [Approval of Minutes](#)

Approval of the minutes of the February 19, 2020 Business Meeting of the Community Redevelopment Agency (CRA) and the March 4, 2020 Business Meeting of the Community Redevelopment Agency (CRA)

5. **AGENDA APPROVAL.**

THOSE MATTERS INCLUDED UNDER THE CONSENT AGENDA ARE SELF-EXPLANATORY AND ARE NOT EXPECTED TO REQUIRE REVIEW OR DISCUSSION. ITEMS WILL BE ENACTED BY ONE MOTION. IF DISCUSSION IS DESIRED BY ANY MEMBER OF THE COMMISSION, THAT ITEM MUST BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

6. **ADMINISTRATIVE ITEMS.**

6.A. [Public Works - SanPik, Inc. - Dr. Martin Luther King, Jr. Boulevard Roadway and Pedestrian Improvements Project - City Project No: 2015-085, Bid No. 19303 - Change Order No. 3 \(pp. 6-35\)](#)

Resolution ratifying the expenditure of tax increment funds from the Midtown Redevelopment Fund, in an amount not to exceed \$115,829.83, for additional work on the Dr. Martin Luther King, Jr. Blvd Roadway and Pedestrian Improvements Project (Change Order No. 3 to Contract No. 19303 for SanPik, Inc., 3551 W. Lake Mary Blvd., Suite 210, Lake Mary, FL 32746). The scope of work includes the replacement of existing damaged sidewalk adjacent to the Dr. Martin Luther King, Jr. Blvd. right-of-way with new concrete to match the adjacent property elevations per the American with Disabilities Act (ADA) requirements and match decorative finish of the proposed public sidewalk; install a water main jumper to improve public water service for adjacent businesses and property owners; to cover quantity overruns necessary to complete the Project; and to add 29 days of contract time to perform the additional work. The use of funds for the proposed improvements is consistent with the Midtown Redevelopment Plan goals, objectives and policies. Funds are available in the Midtown Redevelopment Trust Fund.

Andrew Holmes, Public Works Director, to report.

Recommendation: Public Works Director recommends adoption of the Resolution.

Action: Motion to adopt the Resolution.

6.B. [Public Works/Technical Services Division - East International Speedway Boulevard - Fund Work Authorization No. 2 \(pp. 36-42\)](#)

Resolution authorizing Community Redevelopment Agency (CRA) funding from the Redevelopment - Main Street Fund for the design of the East International Speedway Boulevard secondary power conversion. The purpose of this request is to fund Work Authorization No. 2 under Continuing Services Contract No. 0517-2860-SGM with SGM Engineering Inc., (SGM) to complete the secondary power services conversion design in the lump sum amount of \$98,863.20. Funds are available in the Redevelopment - Main Street Fund.

Andrew Holmes, Public Works Director, to report.

Recommendation: Public Works Director recommends adoption of the Resolution.

Action: Motion to adopt the Resolution.

6.C. [Development and Administrative Services/ Redevelopment - Lease of 125 S. Palmetto Avenue \(pp. 43-70\)](#)

Resolution approving a lease of a 6,594 sq. ft. office building and 33 parking spaces located at 125 S. Palmetto Avenue. The lessor is 125 S. Palmetto, LLC (101 S. Palmetto Avenue, Suite 2, Daytona Beach, FL 32114). The lease includes a 3-year term, a 3-year renewal option, and an option to purchase at fair market value. The initial annual rate of \$8.75 / sq. ft. is below the average market rate for office space in the Downtown area and includes an annual rent increase based on CPI. Initial monthly rent is \$4,808.13. The CRA is also requested to approve funding in the amount of \$24,040.65 for FY 2020 which includes four months of rent from June 1, 2020 through September 30, 2020 plus a security deposit (one month's rent). Occupancy would commence June 1, 2020. The lease will provide additional public parking spaces in a location that has the highest demand for public parking in close proximity to the businesses on Beach Street and contiguous to public parking lots. If the property were acquired by the City in the future it would have value as part of a parking structure. The expenditure is consistent with the Downtown / Ballough Road Plan and the property will remain on the tax rolls. Funds are available in the Downtown Redevelopment Trust Fund.

Reed Berger, Redevelopment Director, to report.

Recommendation: Redevelopment Director recommends adoption of the Resolution.

Action: Motion to adopt the Resolution.

7. COMMENTS/INQUIRIES FROM THE COMMUNITY REDEVELOPMENT AGENCY - CITY MANAGER AND CITY ATTORNEY REPORT.

8. ADJOURNMENT.