



**THE CITY OF DAYTONA BEACH  
BUSINESS MEETING OF THE COMMUNITY REDEVELOPMENT AGENCY (CRA)  
JANUARY 6, 2021  
CITY COMMISSION CHAMBERS  
6:00 PM**

**AGENDA**

Website Address - [www.codb.us](http://www.codb.us) (City Clerk)

**NOTICE-** Pursuant to Section 286.0105, Florida Statutes, if any person decides to appeal any decision made by the Community Redevelopment Agency at this public meeting, such person will need a record of the proceedings and, for that purpose, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The city does not prepare or provide such a record.



For special accommodations, please notify the City Clerk's Office at least 72 hours in advance.  
(386) 671-8020



Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained from the City Clerk's Office.

In accordance with the Americans with Disabilities Act (ADA), persons with a disability needing a special accommodation to participate in the City Redevelopment Agency meeting should contact the City Clerk's Office, 301 S. Ridgewood Ave, Room 210, Daytona Beach, FL 32114, Telephone: (386) 671-8023, Email: [clerk@codb.us](mailto:clerk@codb.us) not later than 72 hours prior to the proceedings. If you are hearing or voice impaired contact the relay operator at 1-800-955-9771.

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1. **ROLL CALL.**
2. **INVOCATION.**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG.**
4. **APPROVAL OF MINUTES.**

4.A. [Approval of Minutes](#)

Approval of the minutes of the October 21, 2020 Business Meeting of the Community Redevelopment Agency (CRA) held at City Hall, 301 S. Ridgewood Avenue, Daytona Beach FL.

5. **AGENDA APPROVAL.**
6. **ADMINISTRATIVE ITEMS.**

6.A. [City Manager's Office - FY 2020/21 First Quarter Budget Amendment \(pp. 5-10\)](#)

**Resolution** amending Resolution No. CRA 2020-11, which adopted the FY 2020/21 budget, in order to increase revenues and capital expenditures by \$ 1,510,281. These changes to the budget are to true up the rollover from FY 2019/20 to include unbudgeted revenues and unexpended operating expenditures, and to reflect the adjustments to the current year revenues due to adjustments made by the Property Appraiser prior to the meetings of the Value Adjustment Board.

Fred Coulter, Budget Officer, to report.

Recommendation: Budget Officer recommends adoption of the Resolution.

Action: Motion to adopt the Resolution.

6.B. [Public Works / Technical Services Division - McKim and Creed - Amendment No. 7 to Work Authorization No. 2 - Contract No. 0111-0740-MC \(pp. 11-20\)](#)

**Resolution** authorizing funding for a portion of Amendment No. 7 to Work Authorization No. 2 to Contract No. 0111-0740-MC with McKim & Creed, Inc., 139 Executive Circle, Suite 201, Daytona Beach, FL 32114, for additional Construction Services at an amount not to exceed \$8,642.47. The purpose of this request is to compensate McKim and Creed for additional Construction Services above and beyond the original scope of work for this line item, and to extend these services for the additional time allotted for the completion of the project. The total amount of Amendment No. 7, including the \$8,642.47 being requested from the CRA, is \$9,200.66, which is for additional Construction Services including attendance at the Weekly Progress Meetings, site visits to observe and assist with the changes to the installation of the underground utilities, and review and concurrence of the contractor's Applications for Payments as required by Finance. The remaining portion needed for Amendment No. 7, \$558.19, will come from the Capital Projects Fund.

Andrew Holmes, Public Works Director, to report.

Recommendation: Public Works Director recommends adoption of the Resolution.

Action: Motion to adopt the Resolution.

7. **COMMENTS/INQUIRIES FROM THE COMMUNITY REDEVELOPMENT AGENCY - CITY MANAGER AND CITY ATTORNEY REPORT.**

8. **ADJOURNMENT.**